



مدرسة الوحدة الخاصة
AL WAHDA PRIVATE SCHOOL
An American Curriculum School

**Appropriate & Acceptable Use
Policy
2025-2026**

Acceptable Use Policy (AUP)

1. Purpose

The purpose of this Acceptable Use Policy (AUP) is to promote responsible, ethical, and legal use of all school-owned and personal digital devices, software, internet services, and online platforms. It supports the educational goals of AWPS while protecting students, staff, and resources.

2. Scope

This policy applies to:

- All students, faculty, and staff.
- All technology used on school property or connected to the school network (e.g., computers, tablets, phones, Chromebooks).
- Any use of school-provided software accounts (e.g., Google Workspace, Microsoft 365).
- Any online activity involving school assignments or representing the school community.

3. Definitions of Acceptable Use

a. Devices and Hardware

Acceptable use of devices includes:

- Accessing instructional materials, research tools, or school assignments.
- Using approved educational software and apps.
- Communicating with teachers and classmates for academic purposes.

Unacceptable use includes:

- Bypassing security settings or filters.

- Modifying system files or settings.
- Connecting to unauthorized networks or hotspots.

b. Software and Applications

- Only school-approved or teacher-recommended applications may be used during instruction.
- Students may not install or use pirated software or unauthorized programs on school devices.

c. Internet and Network

Acceptable use of internet access includes:

- Research for educational purposes.
- Accessing school platforms (e.g., learning management systems, email, educational databases).
- Communication with teachers/classmates in approved formats.

Unacceptable internet use includes:

- Accessing or sharing inappropriate, obscene, or violent content.
- Visiting social media, gaming, or streaming platforms without teacher approval.
- Engaging in online harassment, threats, or cyberbullying.

4. Academic Integrity and Digital Citizenship

Students are expected to act with integrity when using digital tools.

a. Academic Honesty

- All work submitted must be the student's own.
- Using another person's words, ideas, code, or creative work without credit is considered plagiarism.

b. Plagiarism

Plagiarism includes:

- Copying content from websites without citation.

- Submitting AI- or human-generated content as your own.
- Using essay-writing services or copying another student’s work.

Consequences include:

- A zero on the assignment.
- Parent notification and disciplinary action.
- Possible academic probation or loss of technology privileges.

c. Copyright and Fair Use

- Students must respect copyright laws.
- Downloading or sharing copyrighted content (music, movies, books, software) without permission is prohibited.
- Educational fair use allows limited use of content with proper citation and within school guidelines.

5. Privacy and Safety

- Students must not share personal information (full name, phone number, home address) online.
- Students must not use another individual’s login credentials.
- Any attempts to “hack,” access, or tamper with school systems will result in serious disciplinary consequences.

All school-provided accounts, emails, and messages may be monitored for compliance with this policy.

6. Social Media and Communication

- Students may not post or share school-related content without staff permission.
- Online behavior must reflect respect, civility, and responsibility.
- Bullying, harassment, or posting defamatory content—whether on campus or off—can result in school discipline if it impacts the learning environment.

7. Violations and Consequences

Violations of this AUP will result in disciplinary measures including:

- Verbal or written warnings.
- Loss of access to school devices or accounts.
- Parent meetings or behavior contracts.
- Suspension or referral to school administration for repeated or severe offenses.

8. Policy Agreement

All students and parents must review and sign the AUP annually to retain access to school technology resources.

By using school technology, students agree to follow this policy and accept responsibility for their digital behavior.

Signed,

Duraïd Al- Oubaidy

Principal,

June 2025